



**BIPOC Micro-Grant Evaluation Report**

Rodale Institute requires that all grantees provide Rodale Institute with an evaluation report of the project or activities for which a grant was received. This report should be submitted as soon as possible after the conclusion of a time-limited program, or if it is an ongoing project, no later than one year from the date of the grant. Not submitting a timely evaluation report may disqualify an individual or organization from consideration for future grants until the past-due report is completed.

Name: \_\_\_\_\_

Company/Organization/Farm (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Grant Amount: \_\_\_\_\_

Funding Purpose:

\_\_\_\_\_

I certify that this grant was used for the purpose approved.

\_\_\_\_\_

Signature/Date

On no more than one piece of paper, please provide the following information and submit it with this evaluation cover sheet. Deadline is December 31.

1. Describe what you did with the money from this grant.
2. Did you achieve what you set out to do? If not, please explain.
3. Please provide documentation of the use of the grant funds (i.e. photo of what you purchased, copy of receipt, photo of you doing the work, etc.).
4. We would love to hear more about how this small grant helped you (optional).

Please send completed forms via email or mail.

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